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Army Public School
Rajiv Gandhi Marg
New Cantt, Allahabad-211001

5077/CA

07 Mar 2022

**EMPANELMENT OF CHARTERED ACCOUNTANT FOR AUDIT OF ACCOUNTS OF
ARMY PUBLIC SCHOOL, NEW CANTT, ALLAHABAD**

1. There is a requirement of Chartered Accountant for Audit of Accounts of Army Public School, New Cantt, Allahabad for three years from financial year 2022-23 to 2024-2025.
2. You are requested to forward your quotation of following services along with technical bid / details on or before **28 Mar 2022:-**
 - (a) Professional fees for computation of Tax of employees (TDS).
 - (b) Preparation of Form 16.
 - (c) Annual audit fees of accounts.
 - (d) Filing and settlement of ITR of School Accounts.
3. The under mentioned details are also required :-
 - (a) Antecedent of the firm.
 - (b) GSTN Number
 - (c) Bank Account No.
 - (d) Bank Address
 - (e) Complete Postal Address of Office.
 - (f) Office Landline and Mobile Phone Nos.
 - (g) E-mail Address of office.
 - (h) List of institutions whose accounts are audited by your firm(List of clients).
 - (j) ITR of the firm for last two financial years.


(Neena Shankar)
Principal